

ENROLLMENT FORM

To ensure security and confidentiality, you must encrypt electronic files before transmitting them by email or other electronic means.

A. Group Information: To be completed by the Group Administrator (Please print clearly.)

Group/Division #		/		Group Name	
Contact Name				Contact Phone #	- - ext

B. Employee: This section must be completed.

Effective Date		/		/		2	0	Employee Social Security Number		-		-		Birthdate (MM/DD/YYYY)		/		/			Sex	☐ M	☐ F			
Last Name																										
First Name / Middle Initial																										
Mailing Address																	APT / Unit Number									
City													State		Zip Code				Phone Number			(		)	-	
Email Address																										

C. Family Members

Please attach a separate sheet for additional dependent(s).
Be sure to include the eligible **Employee's Social Security Number and Name** when attaching additional sheets.

Birthdate (MM/DD/YYYY)		/		/		Social Security Number		-		-		Relation	☐ Spouse	☐ Child	Sex	☐ M	☐ F	Status	☐ Full-time student	☐ Disabled Child
Last Name																				
First Name / Middle Initial																				
Birthdate (MM/DD/YYYY)		/		/		Social Security Number		-		-		Relation	☐ Spouse	☐ Child	Sex	☐ M	☐ F	Status	☐ Full-time student	☐ Disabled Child
Last Name																				
First Name / Middle Initial																				
Birthdate (MM/DD/YYYY)		/		/		Social Security Number		-		-		Relation	☐ Spouse	☐ Child	Sex	☐ M	☐ F	Status	☐ Full-time student	☐ Disabled Child
Last Name																				
First Name / Middle Initial																				

D. Authorization: I certify that the information provided is true, correct and meets the terms and conditions of the HDS Agreement.

Group Administrator Signature

Date